

LIMITED-SCOPE AUDIT PROPOSAL

Kansas Department of Health and Environment: Surveying Staff on the Management Culture in the Bureau of Disease Control and Prevention

SOURCE

This audit proposal was requested by Representative Tom Burroughs.

BACKGROUND

The Division of Public Health within the Kansas Department of Health and Environment (KDHE) administers a variety of public health services and regulatory programs, including services for children with special health care needs, the establishment of community-based procedures for responding to bioterrorism events, family and community health services, and childcare facility inspections. Within this division, the Bureau of Disease Control and Prevention works to prevent and control communicable diseases through three sections: Sexually Transmitted Infections (STI), Tuberculosis, and Immunizations.

Legislators have expressed concern about the Bureau's turnover rates and management culture.

AUDIT OBJECTIVES AND TENTATIVE METHODOLOGY

The audit objectives listed below represent the questions that we would answer through our audit work. The proposed steps for each objective are intended to convey the type of work we would do, but are subject to change as we learn more about the audit issues and are able to refine our methodology.

Objective 1: What do current and former Kansas Department of Health and Environment employees report regarding the management culture in the Bureau of Disease Control and Prevention? Our tentative methodology would include the following:

- Work with KDHE officials to obtain the home addresses of management, non-management and contracted county level employees who have worked with and within the Bureau of Disease Control and Prevention in the last three years.
- Survey management, non-management, and a sample of contracted county employees to collect their opinions regarding management culture in areas such as:
 - Management communication
 - Work environment issues
 - Workplace satisfaction
- Summarize the responses on these questions.

ESTIMATED RESOURCES

We estimate this audit would require **100 staff hours** to complete.