

*The minutes below are in draft form, subject to approval by the Contract Audit Committee at a later date.*

**DRAFT  
MINUTES  
Contract Audit Committee  
April 25, 2023**

**Call to Order**

**Welcome** – The meeting was called to order by Chairman Sean Tarwater at 9:34 a.m. in Room 546-S of the Statehouse. Committee members present:

Rep. Sean Tarwater, Chairman  
Sen. Rob Olson, Vice Chair  
Sen. Mary Ware, Member  
Adam Proffitt, Secretary of Administration  
Chris Clarke, Legislative Post Auditor

**Review and Approve 2023 Invitation for Bids Document**

**911 Performance Audit** – Chris Clarke, Legislative Post Auditor, said the Contract Audit Committee would need to review and approve the Invitation for Bids (IFB) document prepared by LPA staff for an audit of the Kansas 911 system required by K.S.A. 12-5377. She said that Legislative Post Auditor will post the IFB on the division’s website, advertise in the Kansas Register, and notify all bidders on the bidder list. She said the IFB would be posted on May 4, 2023 and bids would be due on June 1, 2023. The Contract Audit Committee will reconvene in mid-to-late June to select a vendor.

The committee asked and discussed a few questions about the IFB. Senator Olson moved approval of the draft IFB document. Senator Ware seconded the motion. Motion carried.

**Adjournment**

The meeting adjourned at 9:39 a.m.

---

Nicole Blanchett, Secretary  
Legislative Post Audit Committee

date

*All handouts and other documents referred to in these minutes are on file with Legislative Post Audit. Unless specifically noted, the individual remarks recorded herein have not been transcribed verbatim and have not been submitted to the individuals appearing before the committee for editing or corrections.*